

Section 1 — Annual governance statement 2016/17

We acknowledge as the members of:

WYKEHAM PARISH COUNCIL

Enter of smaller authority here:

our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements, We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2017, that:

	Agreed		'Yes' means that this smaller authority:
	Yes		
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements			prepared its accounting statements in accordance with Accounts and Audit Regulations.
2. We maintained an adequate system of internal control, including designed to prevent and detect fraud and corruption and reviewed its effectiveness-	S		made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge,
3. We have taken all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and provisions that could have a significant financial effect on the ability of this smaller authority to conduct its business or its finances.			has only done what it has the legal power to do and has complied with proper notices in doing so.
We provided proper opportunity during the year rights of exercise of electors' requirements of the Accounts and Audit			during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts,
5. We carried out an assessment of the risks facing this smaller authority and took appropriate steps to manage those risks, including introduction of internal controls and/or external insurance cover where required.			considered the financial and other risks it faces and has dealt with them properly.
We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems			arranged for a competent person, independent of the financial controls and procedures, to give an Objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.			responded to matters brought to its attention by internal and external audit.
We considered whether any transactions, occurring either before or after the year-end, have a financial impact on this authority and where appropriate have included them in the accounting statements	Yes		disclosed everything it should have about its business activity during the year including events taking place after the year-end if relevant.
9. (For Local councils only) Trust funds including Charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities the fund(s)/assets, including financial reporting and, required, independent examination or audit	Yes		has met all of its responsibilities where it is a sole managing trustee a trust or trusts

This annual governance statement is approved by this smaller authority on:

[Handwritten Signature]

and recorded as minute reference:

MINUTE *2* REFERENCE

Signed by Chair at meeting where approval is given:

[Handwritten Signature]

Clerk:

[Handwritten Signature]

*Note: Please provide explanations to the external auditor on a separate sheet for each 'No' response. Describe how this smaller authority will address the weaknesses identified.